

# CHECKLIST FOR DRAFT SCHEDULE

## EVENTING 2015 (Subject to modifications following the General Assembly)

Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

### I. DENOMINATION OF THE EVENT:

Venue:

Date:

NF:

#### EVENT CATEGORIES:

##### Long

CCI4\*   
CCI(O)3\*   
CCI(O)2\*   
CCI(O)1\*

##### Short

CIC(O)1\*   
CIC(O)2\*   
CIC(O)3\*

##### Long

CCIYR2\*   
CCIJ1\*   
CCIYH1\*   
CCIYH2\*

##### Short

CICYR2\*   
CICJ1\*   
CICYH1\*   
CICYH2\*

CCI(O)P1\*

CCI(O)P2\*

CCI1\* reserved for ponies

CIC1\* reserved for ponies

#### CHAMPIONSHIP CATEGORIES:

Championship 3\*  Championship 2\*  Championship 1\*

Senior  Young Rider  Junior  Pony  Young Horses

Championship official title: (as per contract)

### II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2015
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2015
- FEI Eventing Rules, 24<sup>th</sup> Edition, effective 1<sup>st</sup> January 2015.
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2015
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

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Approved by the FEI

Lausanne, on

Signature:

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**Catrin Norinder**

**Director Eventing & Olympic Departments**

Draft schedules and results for lower level events (1\*/2\*) are to be sent by e-mail to [kimberley.zimmermann@fei.org](mailto:kimberley.zimmermann@fei.org) and for higher level events (3\*/4\*+ CH) to [frederique.reffet@fei.org](mailto:frederique.reffet@fei.org)

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## THE FEI CODE OF CONDUCT

### FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

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### **III. GENERAL INFORMATION**

#### **1. ORGANISER**

Name:

Address:

Telephone:

Fax:

Email:

Website:

Contact Details Show Ground:

Address:

Telephone:

Accessibility details (directions by road, nearest airport / train station/ GPS Coordinates):

#### **2. ORGANISING COMMITTEE (Appendix A General Regulations)**

Honorary President:

President of the Event:

Show Secretary:

Press Officer:

#### **3. EVENT DIRECTOR**

Name:

Address:

Telephone:

Fax:

Email:

#### **4. 24 hours Veterinary Service Manager:**

Name:

Number:



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**IV. OFFICIALS (Please refer to rules references at the end of the document)**

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1/2*, 3/4*)	Contact details
1 (art. 513.1, 513.2, 513.3, 513.4, 513.8, 514)	Ground Jury 1 <sup>st</sup> Competition		Ground Jury President					
			Ground Jury Member					
			Ground Jury Member					
	Ground Jury 2 <sup>nd</sup> Competition		Ground Jury President					
			Ground Jury Member					
			Ground Jury Member					
	Ground Jury 3 <sup>rd</sup> Competition		Ground Jury President					
			Ground Jury Member					
			Ground Jury Member					
	Jumping test Judge		Jumping test Judge					
2 (art. 513.1, 513.2, 513.4, 513.8, 514)	Technical Delegate		Technical Delegate					
			Assistant Technical Delegate					
			2nd Technical Delegate					

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3 (art. 513.1, 513.2, 513.4)	Course Designer		Course Designer					
			Assistant Course Designer					
			Jumping Course Designer					
4 (art. 513.7.1)	Chief Steward		Chief Steward					
5 (art. 513.7.2)	Assistant Stewards The numbers of Assistant may need to be increased in relation to the number of competitions and horses		Assistant Steward					
			Assistant Steward					
			Assistant Steward					
			Assistant Steward					
			Assistant Steward					
6 (art. 513.2, 513.6, 515.6)	Appeal Committee (compulsory for Championships)		Appeal Committee President					
			Appeal Committee Member					
			Appeal Committee Member					
7 (art. 1003, 1006)	FEI Veterinary Delegate		FEI Veterinary Delegate					
	FEI Veterinary Commission (for Championships only)		President					
			Foreign Veterinary Delegate					
			Assistant FEI Delegate					
8 (art. 1008,	Veterinary Service Manager (VSM)		Veterinary Service Manager					



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1010)	Treating Veterinarian (VR Art 1010)		FEI Permitted Treating Vet					
9	Chief Medical Officer		Chief Medical Officer					
	Medical services		Medical Services					
10	Farrier		Farrier					

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**V. SPECIFIC TECHNICAL CONDITIONS**

**1. TIMETABLE** (to be provided per category/level if multiple events) **(Art. 524.2, 534)**

	Competition	Day	Date	Time
• Opening of stables:				
/ Vet examination on arrival:				
• Official Course Inspection:				
• 1 <sup>st</sup> Horse Inspection:				
• Declaration of Starters:				
• 1st Start – Dressage:				
• 1st Start - Cross-Country:				
• 2 <sup>nd</sup> Horse Inspection:				
• 1st Start – Jumping:				
• Prize-giving:				

**2. VENUE**

<b>DRESSAGE</b>	<b>Grass / Sand</b>
<b>CROSS COUNTRY</b>	<b>Type of ground:</b>
<b>JUMPING</b>	<b>Grass / Sand    Size of arena:</b>

**STABLES:**

Size of boxes                      m x                      m (minimum 3m x 3m+10% 3m x 4m)

**VI. INVITATIONS (Art. 115, 508)**

**Competitors are invited by the Organizing Committee through their NF (Art. 115.1 will apply). Include details of ballot procedure if entries are excessive.**

One groom per athlete **(Art. 508)**

Number of NFs invited	
Number of athletes from the host nation	
Number of athletes per NF	
Number of horses per athlete	
Ballot procedure in case of excessive entries. <i>Must be specified</i>	



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### VII. ENTRIES (Art. 116 & 509 & entry form of this Check List for all information to be included on all starting lists and final results sheets).

It is the responsibility of NFs to ensure their participants are of the correct age and that athletes and horses are registered with the FEI.

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

**IMPORTANT - Entry forms must include the following information on:**

**Horse/Pony:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

#### 1. QUALIFICATIONS

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Rules References attached and Rules for Eventing Art. 517).

In addition the eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (national,D,C,B,A) (art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 520)

**Minimum Age Limitation:**

	<b>RIDERS</b>	<b>HORSES</b>
<b>1*</b>	14	6
<b>2*</b>	16	6
<b>3*</b>	18	7
<b>4*</b>	18	8

#### 2. DEADLINES

a. **CI-long / CI-short / CIO-short/long –Closing Date for entries is established by the OC (Art. 509.1)**

Entry Closing	
Entry fee:	
Stable fee:	
Details Entry procedure fee / payment	
Entries to be sent to:	
Refund procedure if rider/horse cannot compete : (presentation of certificate)	

b. **Championships (Art. 509.2)**

Entries in Principle (8 weeks before):	Date:
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Nominated Entries, Certificates of Capability art 509.3 (4 weeks before):	Date:
Definite Entries (4 days before 1 <sup>st</sup> Horse Inspection):	Date :
Entry fee:	
Stable fee:	
Entries to be sent to:	
Refund procedure if rider/horse cannot compete : (presentation of certificate)	

**3. ADDITIONAL FEES/CHARGES BY OC:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee (for Groups I and II): Included in entry fee  CHF 12.50

Electricity (upon request):  
Manure disposal:  
Hay:  
Straw:  
Shavings:  
Other (please specify):

**All aforementioned amounts are including VAT**  
VAT number of the OC:

**VIII. FACILITIES OFFERED (Art. 131, 132 & 505) (refer to attached for standard entry form for details to be included).**

**1. ATHLETES**

**Accommodation.**

Hotel:

Address:

Telephone:

At the expense of: The OC  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

**Meals.**

At the expense of: The OC  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ . Where \_\_\_\_\_

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### 2. GROOMS

#### **Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: OC  Athletes  from to .

#### **Meals.**

At the expense of: The OC  or Athletes

Meals provided from to . Where

N.B. If applicable, OC's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### 3. HORSES / PONIES

Transport expenses to be paid by:

The OC  at per km.

The Athlete

### 4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the OC in order to facilitate their arrival.

Please provide date and time of arrival to the OC by:

### 5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

OC Shuttle Service

Public Transport  to be paid by the OC  / the Athlete  If paid by Athlete approximate cost per round trip:

Other:

## IX. ADDITIONAL INFORMATION

### 1. EVENTING MEDICAL CARD

OCs must draw the attention of all competitors that they must carry readily accessible on themselves a medical card for the Cross-Country Test. Armbands must be checked by the OC upon arrival to the competition by the athletes and checked by the Official Doctor and the Technical Delegate for accurate information. TO BE UPDATED AFTER THE GENERAL ASSEMBLY

### 2. ADVERTISING ON ATHLETES AND HORSES:

At International events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Eventing.

For Championship or CIO Nations Cup Competitions, please specify below.

Championship/Nations Cup: personal sponsor logo Authorised  Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these

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Articles.

### 3. PRIZE GIVING CEREMONY

Number of athletes to present themselves for the prize-giving ceremony of each competition:

Other details:

### 4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI EADCMP Veterinarians are covered under a different policy):

Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and

Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

National officials officiating at FEI Events; and/or

FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

### 5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

**Entry right to the stable area acc. to VR Art. 1023.VI.**

NUMBER ACCREDITED PERSONS:

Athlete:

Partner:

Groom:

**Horse Owner: (2 accreditations per FEI-Passport)**

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#### 6. PROTESTS/ APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

#### 7. MODIFICATION OF SCHEDULE (Art. 109)

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

#### 8. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### 9. RESULTS

OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Any result must be provided to the FEI in a format specified by the FEI in the approved schedule. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1,000.- per violation.

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results for lower level events (1\*/2\*) are to be sent by e-mail to [kimberley.zimmermann@fei.org](mailto:kimberley.zimmermann@fei.org) and for higher level events (3\*/4\*+ CH) to [frederique.reffet@fei.org](mailto:frederique.reffet@fei.org) in the proper Excel or XML file immediately after the event.

Please refer to compulsory format for Eventing competitions; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

**All athletes who have not completed the event must appear on the results**

## X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 14<sup>th</sup> edition, effective 1 January 2015

### 1. CUSTOMS FORMALITIES

**Name of horse Transport Company representing the OC, known required customs documents, border crossing points, times of opening etc.**

Contact details for Customs Formalities:

Address:

Telephone:

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Fax:

Email:

Opening hours:

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

### 3. NATIONAL REQUIREMENTS

**OCs to add any applicable National Legislation, for example: Government Welfare, Medication Rules etc.**

If applicable please provide:

### 4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the Horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to be in compliance with national legislation in both their country of origin and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

### 5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

#### PASSPORTS

#### General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory

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CI-short/long 1* and 2*	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CI-long 3* and 4* CI-short 3* CHs / Games of all levels	Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or failing to meet other passport requirements including micro-chipping, vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### VACCINATIONS - EQUINE INFLUENZA 2015 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated within the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

### EXAMINATION ON ARRIVAL 2015 Veterinary Regulations Article 1032

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On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

#### **HORSE INSPECTIONS**

##### **2015 Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

#### **LIMB SENSITIVITY EXAMINATION**

##### **2015 Veterinary Regulations Article 1034**

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

### **2015 Veterinary Regulations, Chapter VI**

Within FEI Groups I & II, the Organising Committee should charge athletes the equivalent of CHF 12.50 towards the cost of the EADCMP, which is overseen by the FEI Veterinary Department.

#### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2014 Veterinary Regulations Article 1057 and 1058).

#### **CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.



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Elective Testing (Art.1056) may be carried out, by athletes for their Horses, prior to an Event to check for the presence of prohibited substances please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details.

### FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057, all samples collected in Groups I and II, must be analysed by the:

**FEI Central Laboratory**  
**LGC Limited**  
**Quotient Bio Analytical Sciences and HFL Sport Science**  
**Newmarket Road Fordham,**  
**Cambridgeshire CB7 5WW.**

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory (Vet. Regs. Art. 1064). Additional information can be found under <http://www.fei.org/fei/horse-health-and-welfare/doping-controlled-medication>

**Please select the FEI Approved Laboratory for your event from one of the following:**

Localisation	Contact	Choice
World Wide	<b>LGC Limited</b> Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com	<input type="checkbox"/>
Europe	<b>LGC Limited</b> Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com	<input type="checkbox"/>
Australia/Oceania	<b>Australian Racing Forensic Laboratory</b> Dr. Allen Stenhouse PO Box 3 Randwick Racecourse Randwick 2031 New South Wales 2031 Tel: (61 2) 83 44 50 00 Fax: (61 2) 96 62 61 07 Email: awadasz@racingnsw.com.au	<input type="checkbox"/>
United States of America	<b>USEF Equine Drug testing and research laboratory</b> M. Tom Lomangino 1509 Bull Lea Road, Suite 100 Lexington, KY 40511 Tel: (1 859) 225 2060 Fax: (1 859) 225 2067 Email: medequestrian@aol.com	<input type="checkbox"/>

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### EVENTING 2015 (Subject to modifications following the General Assembly)

Hong Kong/Asia	<p align="center"><b>The Hong Kong Jockey Club</b>          Dr. Terence S.M WAN          Racing Laboratory Department          6th Floor, Sha Tin Central Complex          Sha Tin Racecourse          SHA TIN, NT          tel: (852) 2966 6296          Fax: (852) 2607 2618          Email: <a href="mailto:terence.sm.wan@hkjc.org.hk">terence.sm.wan@hkjc.org.hk</a></p>	<input type="checkbox"/>
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### FURTHER QUERIES ON THIS INFORMATION

If you have any further questions please refer to: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [veterinary@fei.org](mailto:veterinary@fei.org) for further information.

Tel: +41 21 310 47 47

## 7. PONIES

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2013 Veterinary Regulations, Chapter IV).

## 8. INJURY SURVEILLANCE (Art.1035)

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events. Official Veterinarians are required to report on each injured horse at an event.

## XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to Article 22.3 of the ADRHAs, Organisers must provide the following at Events where the FEI informs the Organiser at least two (2) months before the Event that human anti-doping testing is scheduled to take place at the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

**CHECKLIST FOR DRAFT SCHEDULE  
EVENTING 2015 (Subject to modifications following the General Assembly)**

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**XII. Competitions**

**C O M P E T I T I O N S**

Category	Level	Amount	Currency
		TOTAL	

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

**IMPORTANT**

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128, Eventing Rules Art 505.3)

**CHECKLIST FOR DRAFT SCHEDULE  
EVENTING 2015** (Subject to modifications following the General Assembly)

Category : (One page per competition)

Level :

This competition will be in accordance with Rules for Eventing, 24th Edition,  
updated 1 January 2014

**Technical Conditions**

**DRESSAGE TEST** (Rules for Eventing Annex A3)

FEI 2009 4* A / B	FEI 2009 2* A / FEI 2014 2* B
FEI 2014 3* A / FEI 2009 3* B	FEI 2009 1* A / B

**CROSS-COUNTRY** (Rules for Eventing Annex B)

<b>Event</b>	Length	
	Speed	
	Approx. number of efforts	

**JUMPING** (Rules for Eventing Annex C)

<b>Event</b>	Distance	m
	Speed:	m/min
	Number of efforts:	
	Number of Obstacles:	

**PRIZE – CLASSIFICATION** (Art.127 & 128)

<b>Total amount of prize money (currency)</b>	
<b>Breakdown per category / placing (1 prize per 4 athletes)</b>	
<b>Other details on PM distribution</b>	
<b>Tax deduction</b>	

**CHECKLIST FOR DRAFT SCHEDULE  
EVENTING 2015 (Subject to modifications following the General Assembly)**

Category : (One page per competition)

Level :

This competition will be in accordance with Rules for Eventing, 24th Edition,  
updated 1 January 2014

**Technical Conditions**

**DRESSAGE TEST (Rules for Eventing Annex A3)**

FEI 2009 4* A / B	FEI 2009 2* A / FEI 2014 2* B
FEI 2014 3* A / FEI 2009 3* B	FEI 2009 1* A / B

**CROSS-COUNTRY (Rules for Eventing Annex B)**

<b>Event</b>	Length	
	Speed	
	Approx. number of efforts	

**JUMPING (Rules for Eventing Annex C)**

<b>Event</b>	Distance	m
	Speed:	m/min
	Number of efforts:	
	Number of Obstacles:	

**PRIZE – CLASSIFICATION (Art.127 & 128)**

<b>Total amount of prize money (currency)</b>	
<b>Breakdown per category / placing (1 prize per 4 athletes)</b>	
<b>Other details on PM distribution</b>	
<b>Tax deduction</b>	

**CHECKLIST FOR DRAFT SCHEDULE  
EVENTING 2015 (Subject to modifications following the General Assembly)**

Category : (One page per competition)

Level :

This competition will be in accordance with Rules for Eventing, 24th Edition,  
updated 1 January 2014

**Technical Conditions**

**DRESSAGE TEST (Rules for Eventing Annex A3)**

FEI 2009 4* A / B	FEI 2009 2* A / FEI 2014 2* B
FEI 2014 3* A / FEI 2009 3* B	FEI 2009 1* A / B

**CROSS-COUNTRY (Rules for Eventing Annex B)**

<b>Event</b>	Length	
	Speed	
	Approx. number of efforts	

**JUMPING (Rules for Eventing Annex C)**

<b>Event</b>	Distance	m
	Speed:	m/min
	Number of efforts:	
	Number of Obstacles:	

**PRIZE – CLASSIFICATION (Art.127 & 128)**

<b>Total amount of prize money (currency)</b>	
<b>Breakdown per category / placing (1 prize per 4 athletes)</b>	
<b>Other details on PM distribution</b>	
<b>Tax deduction</b>	

# CHECKLIST FOR DRAFT SCHEDULE EVENTING 2015 (Subject to modifications following the General Assembly)

## Rules References

### TECHNICAL REQUIREMENTS FOR PARTICIPATION

#### 516 Principles

In order to be entered in an international Competition Athletes and Horses must first and foremost fulfil the criteria set by their National Federation.

In addition to the criteria set by National Federations the eligibility to compete will be determined by the achievement of a number of Minimum Eligibility Requirements (art. 517) in international Competitions. MERs have to be achieved by the Horse or by the Athlete/Horse as a combination according to the level of competence/experience (Art. 519 Athletes Categories) of the Athlete and the level of the Competition.

National Federations are encouraged to set stronger and additional criteria to FEIs minimum requirements for Horses and Athletes.

Organising Committees, with the approval of the FEI and their own National Federation, may also impose additional criteria for Horses and/or Athletes, which must be published in the schedule approved by the FEI.

The Technical Delegate, or his nominee, shall check that all Horses and Athletes are correctly entered by their National Federation and registered with the FEI.

#### 517 Minimum Eligibility Requirement (MER)

A Minimum Eligibility Requirement is achieved by completing a Competition within minimum parameters of all round performance as follows:

- a) Dressage Test: not more than 75 penalty points.
- b) Cross Country Test:
  - A clear round (0 penalties) at obstacles (see Art. 520 for exception).
  - Not more than 90 seconds exceeding the optimum time in the Cross Country Test for one, two and three star level Competitions and 120 seconds in the case of four star level Competitions.
- c) Jumping Test: not more than 16 penalties at obstacles.

**NOTE:** All MERs obtained in previous years will be counted according to the rules in place at that time.

#### 518 Minimum Eligibility Requirement Validity period

##### **518.1 Championships**

The valid period for obtaining a Minimum Eligibility Requirement is from the preceding calendar year to the closing date of the nominated entries.

##### **518.2 CIs & CIOs:**

The valid period for obtaining a Minimum Eligibility Requirement is anytime until:

- d) At least 24 days before the Cross Country Test of the Competition for which is needed if the MER has been achieved at a Long Format Competition (CCIs).
- e) At least 10 days before the Cross Country Test of the Competition for which is needed if it has been achieved at a Short Format Competition (CICs).

#### 519 Athletes Categories

FEI Athlete categories for Eventing define a recognition of proven competence of the Athlete at a certain level.

Athletes will be categorised (Uncategorised International, D, C, B, A) according to their performance in a rolling eight years period as defined in the following table.

D	Fifteen (15) MER at FEI short (CICs) or long (CCIs) format Competitions of one star
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## CHECKLIST FOR DRAFT SCHEDULE EVENTING 2015 (Subject to modifications following the General Assembly)

	level or above; or five (5) MERs at FEI short (CICs) or long format (CCIs) competitions at higher level.
C	Fifteen (15) MER at FEI short (CICs) or long (CCIs) format Competitions of two star level or above; or five (5) MERs at FEI short (CICs) or long format (CCIs) competitions at higher level.
B	Fifteen (15) MER at FEI short (CICs) or long (CCIs) format Competitions of three star level or above; or five (5) MERs at FEI long format (CCIs) competitions at four level.
A	Fifteen (15) MER at FEI short (CICs) or long (CCIs) format Competitions of three star level or above of which five at four star level.

The Athlete category will be updated accordingly to the performances at the end of each calendar year. **NOTE:** Exceptionally, an intermediate list of categorisation of Athletes will be published at the latest 1 July 2014.

### 520 Minimum Eligibility Requirements for CIs and CIOs

The following table details the requirements needed to be entered in the different formats, categories and levels of international Competitions.

When multiple Minimum Eligibility Requirements are required (for CIs and CIOs, one of the Minimum Eligibility Requirements can be achieved incurring 20 penalties at the obstacles of the Cross Country Test (See below for Minimum Eligibility Requirements for Championships & Games).

#### 520.1 Athletes not yet categorised at the level of the Competition

For Athletes not yet categorised at the level of the Competition the Minimum Eligibility Requirements must be achieved as a combination according to the following table:

##### Short format:

CIC 1*	All Athletes	NF requirements
CIC 2*	Uncategorised Athletes	NF requirements + 1 CI 1*
	D Athletes	NF requirements
CIC 3*	Uncategorised or D or C Athletes	NF requirements + 2 CI 2*

##### Long format:

CCI 1*	All Athletes	NF requirements
CCI 2*	Uncategorised Athletes	NF requirements + (1 CCI1* or 1 CIC2*) and 1 CIC2*
	D Athletes	NF requirements + (1 CCI1* or CIC2*)
CCI 3*	Uncategorised or D or C Athletes	NF requirements + 1 CCI2* + 1 CIC3*
CCI 4*	Uncategorised or D or C or B Athletes	NF requirements + 1 CCI3* + 2 CI 3*

#### 520.2 Athletes already categorised at the level of the Competition

Athletes already categorised at the corresponding level or above, can either use the full requirements for uncategorised Athletes as per Art 520.1 as a combination or the Minimum Eligibility Requirements according to the following table that can apply to the Horse only:

##### Short format:

CIC 1*	All Athletes	NF requirements
CIC 2*	C or B or A FEI Athletes	NF requirements
CIC 3*	B or A FEI Athletes	NF requirements + 1 CI 2*

##### Long format:



## CHECKLIST FOR DRAFT SCHEDULE

### EVENTING 2015 (Subject to modifications following the General Assembly)

CCI 1*	All Athletes	NF requirements
CCI 2*	C or B or A FEI Athletes	NF requirements + (1 CCI1* or 1 CIC2*)
CCI 3*	B or A FEI Athletes	NF requirements + 1 CCI2*
CCI 4*	A FEI Athletes	NF requirements + 1 CCI3*

**NOTE:** As a transitory measure for 2014 the option to use CNs (National Competitions) for qualification purposes can be available only to replace events cancelled due weather conditions and/or exceptional circumstances..

Targeted CNs are those for which the FEI has received and approved a request from the relevant NF for this specific purpose. MERs obtained of the specific targeted national Events will only count for upgrade and not for Athletes categorisation.

The application must be sent a minimum of 4 weeks before the Event. An FEI 3&4 star Technical Delegate must function at the Event taking responsibility for the technical standards/level of the Competition and must report to the FEI (TD report) including full results.

## 521 Minimum Eligibility Requirements for Championships & Games

For Championships & Games all Minimum Eligibility Requirements must be achieved as a combination and must be clear on the obstacles of the Cross Country Test.

CH 1*	NF requirements + 1 CCI 1*
CH 2*	NF requirements + 1 CCI 2*
CH 3*	NF requirements + 1 CCI 3*
CH 4*	NF requirements + (1 CCI 4*) or (1 CCI 3* + 1 CI 3*)

For the valid period of obtaining a minimum eligibility, refer to article above: Minimum Eligibility Requirement Validity period.

Qualification for Young Horse Championships will be established separately by the Eventing Committee on an annual basis.

## 522 Reverse Qualification

A reverse qualification is the obligation for a Horse to show restored competence at a lower level (MER) after a number of unsuccessful attempts at a certain level. Reverse qualification only applies to the Horse.

A reverse qualifications is triggered by two consecutive Cross Country eliminations or a total of three Cross Country eliminations within a 12 months rolling period of time in an international Competition.

For this purpose the relevant reasons of elimination on Cross Country would be :

- f) Three refusals
- g) Fall of Horse or Athlete
- h) Dangerous riding

In the case of a reverse qualification at certain level the Horse must obtain a Minimum Eligibility Requirement in an international Competition at a lower level before being allowed to compete again at the original level (e.g. Horse with 2 eliminations at 3 star level (any format) must obtain MER at 2 star level (any format) before going back to 3 star level (any format).

If a reverse qualification is triggered by eliminations that occur at different levels (any format), then the Horse must obtain a MER at the level below (any format) the highest level of Competition at which an elimination occurred.

If a reverse qualification is triggered following eliminations at 1 star level (any format) then the NF must assess the Horse and provide a written report to the FEI Eventing Department before the Horse may again take part in any international Eventing Competition.

In addition to the above, should an Athlete be involved with two (2) reverse qualifications within a 12 months rolling period of time (all incidents), his right to use the qualification pathway for categorised Athletes (Art 520.2) will be automatically suspended for one year.

## CHECKLIST FOR DRAFT SCHEDULE EVENTING 2015 (Subject to modifications following the General Assembly)

### APPOINTMENTS OF OFFICIALS

Officials will be appointed by the FEI or by the Organising Committee according to the different types and level of Competitions and in accordance with the following tables.

In the case of appointment of National Officials these must be from the Host country unless directly appointed by the FEI for the purpose of an Educational Program.

**Note:** For 2014, the Committee proposes that for events with several competitions/sections, OCs can offer alternative composition of Officials to the requirements listed in the below tables and/or provisions in Art 513.9 with the objective to reduce costs. Such proposals shall be provided with the Schedule and approved by FEI HQ.

To ensure that International standards are respected, proposals must comply with the following minimum requirements:

- a) For the overall event, a minimum of one International Official shall be appointed for each category (Judge, TD and Course Designer) of the level of the highest competition organised. These Officials will be responsible and will report back to FEI on the overall event.

Such provision does not apply for Championships and Games of any level.

#### 513.1 CICs and CICOs

Short format competition	3 star	2 star	1 star
	2 or 3 Judges		
<b>Ground Jury</b>	All Judges from FEI lists with a minimum of one Judge from 3&4 star or "O" list	Minimum one Judge from FEI lists	All Judges can be host country national Judges
<b>Technical Delegate</b>	TD from FEI 3&4 star list	TD from FEI list	
	Either Foreign TD or Foreign Member of GJ compulsory	Foreign requirement not compulsory, however one member of GJ, TD or CD must be from 3&4 star or "O" list	
<b>AUS &amp; NZL Exceptional case only for cost reasons</b>	Foreign requirement not compulsory, however 2 Judges, TD and CD must be from 3&4 star or "O" list		
<b>Course Designer</b>	CD from FEI 3&4 star lists	CD from FEI list ( <b>NOTE:</b> suggested from 2014 and mandatory as of 2015)	Can be national CD
<b>Jumping Course Designer</b>	Jumping CD from National List	Jumping CD from National list recommended	
<b>Veterinary Services Manager (VSM)</b>	From FEI list of Permitted Treating Veterinarians Treating Veterinarian(s), Veterinary Control Officer and/ or Course Veterinarian(s), as required		
<b>Veterinary Delegate</b>	FEI Official Veterinarian from FEI list of Eventing Veterinarians		
<b>Chief Steward</b>	Level 2 or 3 Eventing Stewards	Level 1,2 or 3 Eventing Steward	

#### 513.2 CCIs and CCIOs

Long format competition	4 star	3 star	2 star	1 star
	3 Judges		2 or 3 Judges	
<b>Ground Jury</b>	All Judges from FEI lists			

## CHECKLIST FOR DRAFT SCHEDULE EVENTING 2015 (Subject to modifications following the General Assembly)

	All Judges from 3&4 star or "O" lists	Minimum of one Judge from 3&4 star or "O" list	Minimum one Judge from FEI lists	All Judges can be host country national Judges
	Foreign member of GJ compulsory		Foreign Official compulsory	
<b>Technical Delegate</b>	TD from FEI 3&4 star list		TD from FEI lists	
<b>Course Designer</b>	CD from FEI 3&4 star lists		CD from FEI list	CD may be national
<b>Jumping Course Designer</b>	Jumping CD from FEI 3&4 Jumping list	Jumping CD from National List	Jumping CD from National list recommended	
<b>Veterinary Delegate</b>	FEI Official Veterinarian from FEI list of Eventing Veterinarians			
<b>Veterinary Services Manager</b>	From FEI list of Permitted Treating Veterinarians Treating Veterinarian(s), Veterinary Control Officer and/ or Course Veterinarian(s), as required			
<b>Appeal Committee</b>	Appeal Committee 3 or 1 Member or Ground Jury			
<b>Chief Steward</b>	Level 2 or 3 Eventing Steward		Level 1,2 or 3 Eventing Steward	

### 513.3 Ground Jury President Appointment

- i) The FEI Judge (1&2 star or 3&4 star) must be appointed as President of the Ground Jury if there is a national Judge as second Judge.
- j) For 3&4 star Competitions the FEI 3&4 star Judge must be appointed as President of the Ground Jury.

### 513.4 Championships & Games

Championships & Games	4 star	3 star	2 star	1 star
<b>Ground Jury</b>	3 Judges from FEI 3&4 star list			
	Minimum one Foreign GJ member			
	Jumping Judge from FEI list is compulsory			
<b>Technical Delegate</b>	TD from FEI 3&4 star list			
<b>Course Designer</b>	CD from FEI 3&4 star list			
<b>Jumping Course Designer</b>	Jumping CD from 3&4 FEI Jumping list		Jumping CD from national list	
<b>Veterinary Commission</b>	Foreign Veterinary Delegate and Assistant Veterinarian from FEI list of Official Veterinarians			
<b>Veterinary Services Manager (VSM)</b>	From FEI list of Permitted Treating Veterinarians Treating Veterinarian(s), Veterinary Control Officer and/ or Course Veterinarian(s), as required			
<b>Appeal Committee</b>	President & 2 Members (one foreign & Eventing Official & Legal knowledge)			
<b>Chief Steward</b>	Level 3 Eventing Stewards list		Level 2 or 3 Eventing Steward	

#### 513.4.1 Championships at 1&2 star Level

The President of the Ground Jury, foreign Technical Delegate and foreign Veterinary Delegate will be appointed by the FEI in consultation with the Organising Committee.

## CHECKLIST FOR DRAFT SCHEDULE EVENTING 2015 (Subject to modifications following the General Assembly)

Minimum one foreign Judge is compulsory. The Organising Committee has the option of inviting one or two members for the Ground Jury.

Technical Delegates and Course Designers must be selected from the FEI 3&4 star list.

### 513.4.2 Championships at 3&4 star Level

The Ground Jury, foreign Technical Delegate and Veterinary Commission, will be appointed by the FEI in consultation with the Organising Committee.

All Officials must be selected from the FEI 3&4 star lists.

Official appointment restrictions (Art 513.8)	
<b>Ground Jury (513.8.1)</b>	The same combination of GJ members may not be appointed by an OC for two consecutive years
<b>Judge (513.8.1)</b>	No judge may serve as a member of a ground jury at more than five long format competitions in any calendar year
<b>Technical Delegate (513.8.2)</b>	A TD cannot officiate at the same event for more than three consecutive years
	A TD cannot officiate at more than five long format competitions in any calendar year
<b>Note:</b> As per article 513.8.5 a different balance of experience and expertise within the team of officials may be requested.	

### 513.5 Veterinarians (please refer to Veterinary Regulations)

### 513.6 Appeal Committee

The appointment of the President and members of the Appeal Committee must be in accordance with the General Regulations.

### 513.7 Stewards

#### 513.7.1 FEI Chief Steward

For each Event a Chief Steward must be chosen from the FEI list of Stewards and appointed by the Organising Committee to be responsible for all Stewarding matters related to that Event. He is a key member of the team of Officials working with the Technical Delegate and Organising Committee.

#### 513.7.2 Assistant Stewards

According to the size (number of overall competitors at the Event) and type of Event, a sufficient number of Assistant Stewards must be appointed by the Organising Committee in consultation with the Chief Steward.

All Assistant Stewards at international Events should preferably hold at least a Level 1 status. If this is not the case they must have received formal instruction in their specific responsibility from the Chief

## CHECKLIST FOR DRAFT SCHEDULE

### EVENTING 2015 (Subject to modifications following the General Assembly)

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Steward.

At 3 star and 4 star long format international Events, Assistant Stewards to whom important tasks such as warm-up arenas, boot and bandage control, stable duties are allocated, must hold at least a Level 1 status.

#### **513.8 Appointment Additional Requirements and Restrictions**

##### **513.8.1 Ground Jury**

The same combination of members of a Ground Jury may not be appointed by an Organising Committee for two consecutive years.

No Judge may serve as a member of a Ground Jury at more than five Long Format Competitions in any calendar year.

##### **513.8.2 Technical Delegates**

A Technical Delegate cannot officiate at the same Event for more than three consecutive years.

A Technical Delegate cannot officiate at more than five Long Format Competitions in any calendar year.

##### **513.8.3 Number of Technical Delegates per Event**

In the case of more than one Competition (international and national) at the same Event:

- k) One Technical Delegate must be appointed for two Competitions.
- l) Two Technical Delegates must be appointed in the case of three or four Competitions.
- m) Three Technical Delegates must be appointed in the case of five Competitions or more.

In the case of an Event with 100 or less competitors in no case more than two Technical Delegates are required.

Additional appointed Technical Delegates can be national Technical Delegates.

Different sections are considered to be the same Competition.

In case of more than one Technical Delegate appointed at the same Event, one overall Technical Delegate must be selected. He will be responsible for coordinating the job of the Technical Delegates and the reporting to the FEI for the whole Event.

##### **513.8.4 Assistant Technical Delegate**

An Assistant Technical Delegate must be appointed by the Organising Committee for all Games, Championships, Series Finals, CIOs and 3&4 star level CIs and may be appointed at other international Competitions.

The Assistant Technical Delegate may be selected from the FEI lists or may be a national Technical Delegate.

At Games, Championships, Series Finals and 4 star level Competitions the Assistant Technical Delegate must be of a different nationality to the Technical Delegate.

##### **513.8.5 Balance of Experience and Expertise**

For CIs at 3&4 star level in special circumstances, the FEI has the right, in a timely manner, to consult with the Organising Committee and ask for a different balance of experience and expertise within the team of Officials proposed in the schedule of the Competition.

#### **513.9 1&2 star Competitions with Several Sections of the Same Level**

One and two star Competitions can be divided in several sections of the same level and be treated as a single entity according to specific provisions.

If several sections of Competitions at the same level are organised, the whole Competition will be treated as a single entity and Officials will be appointed as follows:

- a) Where there is more than one section of an Event, it is possible to appoint only one Ground Jury for the Event, consisting of a President and one or two members who will be responsible for all decisions common to the various sections.
- b) Additional Judges will be appointed to assist in the judging of the Dressage Test, if necessary to make up the Horse Inspection panels and if required, to help judge the Jumping Test. These additional Judges may be taken from the FEI lists of Officials, 3&4 star or 1&2 star Judges or may be national Judges.

**CHECKLIST FOR DRAFT SCHEDULE  
EVENTING 2015 (Subject to modifications following the General Assembly)**

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- c) At a Long Format Competition (CCIs), at least one member of the Ground Jury must officiate at each Horse Inspection. All Horses in any section must be inspected by the same Veterinarian and Ground Jury member at all inspections.
- d) There must be only one Technical Delegate to officiate in all sections of an Event organised at the same star level.
- e) The Ground Jury must consist of members selected by the Organising Committee in accordance with the rules for the relevant star level.



# CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014

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## 2015 MINIMUM ELIGIBILITY REQUIREMENTS FOR ATHLETES AND HORSES

*This form must be completed and returned with Entry Form for all competitions above 1 star level*

**HORSE Name**..... **FEI Registration No** .....  
Minimum Eligibility Requirements as specified under Art 517

Type of Event	Level	Name of event	Date	Athlete	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

**ATHLETE Name** ..... **FEI Registration No** .....  
*(need only be completed if different to Horse qualification above)*  
Minimum Eligibility Requirements as specified under Art 517

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Athlete  
(Signed) -----

NF  
(Signed) -----



# CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



Annex: **Entry Details** (specific to each Event and individual Events may add their own items)

## Recommended Entry Details

- Options:
- Method of Payment
  - Stabling requirements
  - Arrival and departure dates/times
  - Bedding
  - Forage
  - Horsebox electrical connection
  - Accommodation for athletes, grooms, owners
  - Eligibility for special prizes

Contact Telephone Numbers:

- Next of kin
- Groom / Athlete (night time)

### OWNER(S) *(As recorded in the FEI Passport)*

1. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/\*Company  
Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

2. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/Company  
Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

### HORSE:

Name: \_\_\_\_\_

FEI REG / FEI Pass.No: \_\_\_\_\_ Dam: \_\_\_\_\_

Year of Birth: \_\_\_\_\_ Breed: \_\_\_\_\_

Sex: \_\_\_\_\_ Height: \_\_\_\_\_

Colour: \_\_\_\_\_ Stud Book No: \_\_\_\_\_

Sire: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ :

# CHECKLIST FOR DRAFT SCHEDULE EVENTING 2014



## COMMENTARY NOTES

Horse: \_\_\_\_\_

Athlete: \_\_\_\_\_ XC Colours: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Partner's Name \_\_\_\_\_ Occupation: \_\_\_\_\_

Previous Competitor at  
Event: \_\_\_\_\_

Name of Trainer: \_\_\_\_\_

Owner's Details: \_\_\_\_\_

Athlete's Equestrian History, i.e. important past successes:

Horse's Previous Form, e.g Three Day Events (CI-long), Championship, CI-short format etc: